

**FRIENDS OF ABERFOYLE AND
BUCHLYVIE MEDICAL CENTRES
SCIO**

Scottish Charity No SC034962

**Annual Report &
Financial Statements**

For the Year Ended 30th November 2016

**Trustees' Annual Report and Financial Statements for Friends of Aberfoyle and
Buchlyvie Medical Centres SCIO - Charity Number SC034962**

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Trustees' Annual Report

For the Year Ended 30th November 2016

The trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 30th November 2016.

Reference & Administrative Information

Charity Name

Friends of Aberfoyle and Buchlyvie Medical Centres SCIO

Charity No

SC034962

Address

C/o Catherine Love, Glencleland Cottage, Lochard Road, Aberfoyle FK8 3TJ

Current Trustees

Chris Huxham	Chairperson
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Ros Dingwall	Secretary
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Catherine Love	Treasurer
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Mary-Lou Kerr

Gerald McGarvey

Betty McLaren

Bridget Macpherson

Isobel Madden

Marion Penman

Dr Anne Lindsay

Dr Iain Henderson

Rowena Boome	Resigned 17 th August 2016
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Annabel Fowles	Resigned 17 th August 2016
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Susan Philips	Resigned 17 th August 2016
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Structure Governance & Management

Constitution

The Friends of Aberfoyle and Buchlyvie Medical Centres was granted SCIO status by OSCR on 13th May 2013. Previously the charity was run by its Memorandum and Articles of Association; it is now a SCIO and governed by its constitution.

The structure of the organisation consists of:-

Members

The members who have the right to attend members' meetings (including any annual general meeting) and have important powers under the constitution; in particular, the members appoint people to serve on the board and take decisions on changes to the constitution itself; Membership of the Friends of Aberfoyle and Buchlyvie Medical Centres is open and free to any person registered with the practice over the age of 18.

Board

The board who are the charity trustees meet up quarterly and control activities of the organisation. Trustees are elected at the Annual General Meeting. Under the constitution there must be a minimum of three and a maximum of 10 trustees. A person will not be eligible or appointed to the board unless he/she is a member of the organisation.

Objectives & Activities

Charitable purposes

To preserve the health of those resident in the areas covered by the Aberfoyle and Buchlyvie Medical Centres and to promote the relief from sickness of those in need by encouraging public participation in local health care and by the provision of facilities, equipment and services over and above those which are the responsibility of another to provide.

Activities

Our main activities are to hold fundraising events in order to supply relevant equipment and to promote health education.

Achievements & Performance

Following last year's major thrust on fundraising for community defibrillators, there were no immediate pressing needs at the start of the period. This was therefore a year of consolidation. Although there were no major events, the new Board of Trustees has taken time to review and re-invigorate the Friend's membership and activities, leaving the Friends in a good position to function powerfully for the community in the future.

During the year we have remained in regular communication with Trossachs Search and Rescue about defibrillator and Heart Start class provision. Towards the end of the period, an application for funding for wheelchairs was successfully made to the Co-op community fund. These funds will be forthcoming in the next financial year.

Financial Review

Our main source of funding over the last year has come from donations. At the end of the year there was £0 (2015:£840) left in the restricted funds. Unrestricted donations amounted to £103 (2015: £2,766).

Total receipts for the year was £103 (2015: £6,493), total payments for the year was £90 (2015: £7,794). The resulting surplus for the year was (£13) (2014:-£1,300).

Reserves Policy

Friends of Aberfoyle and Buchlyvie Medical Centres has £2,747 in reserves. Presently the charity does not have premises or overheads. The Trustees believe that six months running costs are a good level of reserves. This would equate to approximately £500. The surplus will enable the charity to continue its activities over the next year.

Friends of Aberfoyle and Buchlyvie Medical Centres is run by individuals who give up their time voluntarily, without whom the organisation would not be able to carry out its charitable purposes.

Plans for Future Periods

While fundraising for equipment remains an important aspect of the Friends' activities, we expect there to be an increased effort in other areas. One priority is to widen membership and, in particular, to gain the involvement of a younger age group. Alongside this, we will continue to seek opportunities for patient participation in the design of local health provision.

In the light of the perceived decline in services resulting from the opening of the pharmacy in Aberfoyle, a further thrust will be concerned with seeking to re-inject life into the Aberfoyle Surgery. We will also aim to ensure adequate provision of Heart Start and, possibly, other first aid offerings in the community.

Fundraising will focus principally on the further provision of wheelchairs for the two surgeries, with a view to purchasing four new ones in total.

Approved by the trustees on the 29th of March 2017 and signed on their behalf by:



Chris Huxham – Chairperson

Independent Examiner's Report

For the Year Ended 30th November 2016

Independent Examiner's Report to the Trustees of Friends of Buchlyvie & Aberfoyle Medical Centres SCIO.

I report on the financial statements of the charity for the year ended 30th November 2016, which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lee Stevenson ACIE

**SVE, Islay House South, 4 Livilands Lane
Stirling, FK5 8BG**



Date: 29 March 2017

Statement of Receipts and Payments – For the Year Ended 30th November 2016

Friends of Aberfoyle & Buchlyvie Medical Centres SCIO

		Unrestricted	Restricted	Total 2016	Total 2015
		£	£	£	£
Receipts					
Donations	4	103	-	103	2,766
Fundraising		-	-	-	3,727
		<u>103</u>	<u>-</u>	<u>103</u>	<u>6,493</u>
Payments					
Cost of Charitable Activities		-	-	-	7,550
Cost of Fundraising		-	-	-	154
Governance	5	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>
		<u>90</u>	<u>-</u>	<u>90</u>	<u>7,794</u>
Surplus/(Deficit) for year		13	-	13	-1,301

The notes on page 7 form an integral part of these accounts.

Statement of Balances – As at 30th November 2016

Friends of Aberfoyle & Buchlyvie Medical Centres SCIO

	Unrestricted	Restricted	Total 2016	Total 2015
	£	£	£	£
Funds Reconciliation				
Cash at Bank and in hand start of yr	2,734	-	2,734	4,035
Surplus(Deficit) for year	<u>13</u>	<u>-</u>	<u>13</u>	<u>-1,301</u>
Cash at Bank and in hand year end	<u>2,747</u>	<u>-</u>	<u>2,747</u>	<u>2,734</u>
 Liabilities				
Independent Examination Fee			250	90

Friends of Aberfoyle & Buchlyvie Medical Centre have no other material, or contingent liabilities or obligations

The notes on page 7 form an integral part of these accounts.

These accounts were approved by the Trustees on the 29th of March 2017 and signed on their behalf by



Chair
Chris Huxham



Treasurer
Catherine Love

Notes to the Accounts – For the Year Ended 30th November 2016

1. Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The comparative figures have been re-stated as last year the organisation was a company and prepared accrual accounts.

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the Club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. There were no restricted funds during the financial year.

3. Related Party Transactions

No remuneration was paid to the trustees or to any connected persons during the year (2015: Nil).

No trustees expenses were paid during the year (2015: Nil)

4. Donations

	Unrestricted	Restricted	Total 2016	Total 2015
	£	£	£	£
Donations	53	-	53	55
Eric Dykes Legacy	-	-	-	2,000
Alison & Gordon Allcock	50	-	50	-
	<u>103</u>	<u>-</u>	<u>103</u>	<u>2,055</u>

5. Governance

	Unrestricted	Restricted	Total 2016	Total 2015
	£	£	£	£
Independent Examination Fee	90	-	90	90
	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>